

Guidance Notes

AIMS

The Community Foundation for Surrey is an independent charitable trust, established to raise the level of giving to improve the lives of people across Surrey. Grants are allocated from a growing number of funds established by individuals, families, trusts, companies, and government to help meet local needs.

David Tyson (1948 – 2015) was a highly respected rail engineer and was considered one of the best in the business, influencing major railway projects and inspiring many. The David Tyson Memorial Fund, established in early 2017 will provide financial support to enable young people to develop their skills and pursue a career within the engineering field.

WHO CAN APPLY?

Young people aged 16 - 25 who show the motivation to achieve their goals within the rail engineering / engineering field.

If you are resident in Surrey or in a neighbouring county and within 25 miles of Surrey and are studying in the field of engineering, you are eligible to apply.

If you are specifically training in the field of railway engineering and are resident in England, you are also eligible to apply.

SIZE OF GRANTS

Grants will largely be between £100 and £500. In exceptional circumstances, where funding is available, the Fund may consider larger awards of up to £1,000.

WHAT CAN BE FUNDED?

The David Tyson Memorial Fund will support the cost of items directly related to current and future goals within the engineering field – including the following:

- Course fees;
- Accreditation;
- Resources such as books or additional computer software;
- Travel to courses, workplace and training sites;
- Equipment, materials or tools to enable young people to take up training; and
- Work-based training costs.

You will need to provide a clear breakdown of the costs.

WHAT CANNOT BE FUNDED?

Funding is not normally available for anything that has already been paid for, or has already taken place.

Please make sure you wait for the outcome of your application before you start an activity or book a course that incurs costs, or spend any money

Please also note that we cannot necessarily support all applications fully. We therefore recommend that you also look into other funding avenues, and tell us about your other fundraising towards the total costs.

MAKING AN APPLICATION

Please complete the application form and return to the Community Foundation for Surrey. Support and advice are available in making your application. Please contact us if you require any further information or advice in the application process or in completing the form.

WHAT HAPPENS NEXT?

We will acknowledge receipt of your application. Please contact us if you have not received acknowledgement of your application within five working days.

Your application will be assessed against our funding criteria. Where appropriate, we will contact you to obtain any further information. Applications will then be considered by the Donors of Community Foundation for Surrey.

Once decisions have been made you will be advised of the outcome.

Please note: Your grant award can be made payable to the trainer / provider of your course or activity.

Support and advice - We are here to help

**You can contact us at any time throughout the application process.
We are also happy to meet via a virtual call if this would be helpful.**

Please contact:

Community Foundation for Surrey

Tel: 01483 478091

Email: nicola@cfsurrey.org.uk

Please keep these Guidance Notes for your reference